

# E-permits Tutorials

Access e-permits online at:  
[www.denvergov.org/epermits](http://www.denvergov.org/epermits)

# Tips



- If you have an issue with an e-permits function, try a different web browser first.
- Enable pop-ups
- On your phone? [Use the mobile version](#).
- Note: If you don't already have an account, you'll need to set one up in the [main e-permits portal](#) first.

# Tutorial Topics

Click the hyperlink to jump to that topic in the presentation.

- [Registering for an Account](#)
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# Registering for an Account

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- You can search online records without an account. Skip to [Finding Permit Records](#).

# Registering for an Account

[Register for an account](#) [Login](#)

## Denver's Permitting and Licensing Center

Search...



[Home](#) [Development Services](#) [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

Advanced Search

Username or E-mail:

Password:

[Log in »](#)

☐ Remember me on this computer

[I've forgotten my password](#)

[New Users: Register for an account](#)

### Welcome to Denver's online permitting and licensing center!

- **Development Services:** Apply or pay for development permits, Check plan review status, Schedule inspections, Search permit records
- **Business Licenses:** Apply, renew, or modify a business license, Search license records
- **Contractor Licensing:** Apply for or renew a license or certificate
- **Right-of-Way:** Apply for a ROW permit, Request an address, Schedule a ROW inspection, Search ROW permit records

**Contractors:** After logging in, go to "My Account" to add your license.

Need help? Dial 3-1-1 within Denver, (720) 913-1311 from outside of Denver, or use our online [tutorials](#), [videos](#), and [FAQs](#).

View Denver's [business license hearing calendar](#).

Contact info if  
you need help

# Registering for an Account (continued)

(1) Fill in your desired login information.

(2) Click “add new” to open a pop-up screen where you can add your contact information.

*Note: The email address you register here does not update your email on file with Contractor Licensing.*

(3) After you have entered contact information, click “continue” to create the account.

**1**

**Account Registration Step 2:  
Enter/Confirm Your Account Information**

\* indicates a required field.

**Login Information**

Please click on the (?) button for help.

\* Username:

\* E-mail Address:

\* Password:


\* Type Password Again:

\* Enter Security Question:

\* Answer:


**My Contact Information**

\*Required

 This section is required. Please add one record.

**Add New**

Enter the characters below



**Continue Registration »**

**2**

**Contact Information**

\* First:  Middle:  \* Last:

Name of Business:

Country:

\* Address Line 1:

\* City:

\* State:

\* Zip:


Home Phone:  Business Phone:  \* Cell Phone:

Fax:

\* E-mail:

**Continue** **Clear** [Discard Changes](#)

**3**

 Your account is successfully registered.

# Using your Dashboard

Once you sign in, you will see your dashboard, where you can quickly resume applications or view permit collections. The dashboard is accessible from the “Home” tab.

## My Records:

Use “my records” to view your permit history.

## My Account:

Use “my account” to manage your login and contact information, and to add a contractor’s license to your account.

**DENVER**  
THE MILE HIGH CITY

Logged in as: Denver CPD | [Collections \(0\)](#) | [Account Management](#) | [Logout](#)

### Denver's Permitting and Licensing Center

Search...

[Home](#) [Development Svcs](#) [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

[Dashboard](#) [My Records](#) [My Account](#) [Advanced Search](#)

Hello, Denver CPD

My Collection (0) [View Collections](#)

You do not have any collections right now.

Work in progress ⓘ [View All Records](#)

Record Name	Record ID	Module	Creation Date	Action
No records found				

## My Collection:

Create permit collections by searching for specific permits under the “Development Svcs” tab or selecting permits associated with your license from “My Records.”

## Work in Progress:

Find saved applications here. You can resume an application or pay for a permit here.

# Adding a Contractor's License or a Supervisor Certificate to your Online Account

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- You must have a valid contractor's license for the type of work covered under the permit in order to apply for permits online.
- Once your license is added, go to Home > My Records to quickly access your permits.
- **Note:** Expired licenses cannot be linked to an online account. Contact Contractor Licensing at 720-865-2770 for help with expired licenses.



# Adding a Contractor's License to your Account

Logged in as: Denver CPD | [Collections \(1\)](#) | [Account Management](#) | [Logout](#)

## Denver's Permitting and Licensing Center

Search...

[Home](#) | [Development Svcs](#) | [Business Licenses](#) | [Contractor Licensing](#) | [Right-of-Way](#)

[Dashboard](#) | [My Records](#) | [My Account](#) | [Advanced Search](#)

### Manage Your Account

Your current account information is shown below. Click an Edit button to update information within a section.

**Account Type**

Citizen Account

**Login Information** [Edit](#)

User Name: testing1234  
E-mail: testing1234@denvergov.org  
Password: \*\*\*\*\*  
Security Question: Favorite City

**License Information** [Add a License](#)

You may add professional license(s) to your public user account by clicking the Add a License button. Your professional license(s) may need to be validated by the agency before you can use it.

All Denver License # start with LIC (Example: LIC0012345)

Showing 0-0 of 0

Denver License #	Official Denver License Type:	Issued On	Expired Date	Status	Action	Country
No records found.						

**Contact Information**

Showing 1-1 of 1

First Name	Middle Name	Last Name	Business Name	SSN	FEIN	Contact Type	Status
Denver		CPD				Contact	Approved

**Trust Account Information**

From any page within the e-permits system, click “Account Management” in the upper-right corner of your screen.

- This will take you to the “Manage your Account” page shown here.

Click here to “Add a License.”

- Make sure to type “LIC” in front of your license number when prompted.
- Once your license is added, it will show here under “License Information.”

# Adding a Supervisor Certificate to your Account

Link an existing supervisor certificate to an account:

1. Email the following information to [Contr.licensing@denvergov.org](mailto:Contr.licensing@denvergov.org):
  - Name and email address associated with your online account
  - Certificate number
2. Contractor Licensing will link your certificate to your online account within 24 hours (except weekends and holidays).

# Contractors: For added security

- Make sure there is a valid email on file with Contractor Licensing for your license. Notifications of online account activity under your license will be sent to this email address, and it cannot be edited in e-permits.
- To add or change an email address, an owner/officer for the licensed company must submit a signed letter stating the change to be made. The letter can be emailed to [Contr.Licensing@denvergov.org](mailto:Contr.Licensing@denvergov.org) or dropped off in person. Note that this letter must be signed, so if it is emailed, it must be an attachment with a visible signature. Typed signatures are not accepted.
- Questions? Contact Contractor Licensing at 720-865-2770 from 8 a.m. to 4 p.m. (M-F).

# Searching Permit Records

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# Finding Permit Records

The best ways to search are by record number or by address. The global search button in the upper-right corner will return all records (building, Public Works, etc.). Using the search on the navigation bar will let you focus the search to just building/zoning records (Development Services) or just ROW permits etc.

## Denver's Permitting and Licensing Center

The screenshot displays the Denver's Permitting and Licensing Center website. At the top right, a search bar contains the text "201 colfax" and a green search icon, which is circled in red. Below the header, a navigation bar includes links for "Home", "Development Services", "Business Licenses", "Contractor Licensing", and "Right-of-Way". A secondary navigation bar features "Dashboard", "My Records", "My Account", and "Advanced Search". The "Advanced Search" dropdown menu is open, showing options: "Look up Licensed Contractors", "Search Records/Applications" (circled in red), "Development Services", "Business Licenses", "Contractor Licensing", and "Right-of-Way". The main content area welcomes "Laura Swartz" and provides instructions on how to use the site's features.

201 colfax

Home Development Services Business Licenses Contractor Licensing Right-of-Way

Dashboard My Records My Account Advanced Search

Look up Licensed Contractors

Search Records/Applications

Development Services

Business Licenses

Contractor Licensing

Right-of-Way

**Welcome Laura Swartz**  
You are now logged in.

Have you added your contractor's license to your account? If not, go to "My Account" now.

**NEW:** Renew your certificate/license online using the "Contractor Licensing" tab!

Ready to apply for a permit or schedule a building inspection? Go to the "Development Service" tab!

Want to apply for a ROW permit or request an address? Go to the "Right-of-Way" tab.

**Business Licensing Portal:** Go to the "Business Licenses" tab to apply for a New License, Renew an Existing License, or Modify an Existing License.

# Finding Permit Records (continued)

To pay for or download multiple permits (e.g., both zoning and construction), search each permit separately.

Type your log number or permit number here and hit search.

You can also search by address to see all permits for that property.

The screenshot shows the 'Denver's Permitting Center' search interface. At the top right, there are links for 'Register for an account' and 'Login'. Below the header, there is a search bar with a 'Search...' placeholder and a magnifying glass icon. A navigation bar contains tabs for 'Home', 'Development Svcs', 'Business Licenses', 'Contractor Licensing', and 'Right-of-Way'. Below the navigation bar, there are links for 'Search Applications and Permits' and 'Schedule an Inspection'. The main section is titled 'General Search' and contains instructions: 'Search for records below. When searching for "SUDP" information, click on the help button (?) beside the "Record Type" dropdown for additional instructions. \*Add the percent sign (%) before and/or after a search term to broaden your search.' The search fields include: 'Record Number:' with a text input and a help icon; 'Record Type:' with a dropdown menu and a help icon; 'Application Name:' with a text input and a help icon; 'Start Date:' and 'End Date:' with date pickers and help icons; 'Street No.:' with a 'from' and 'to' input and a help icon; 'Street Name:' with a text input and a help icon; 'Parcel No.:' with a text input; 'Contractor Type:' with a dropdown menu; 'Name of Business:' with a text input; 'Contractor License #' with a text input and a help icon; 'First Name:' and 'Last Name:' with text inputs. At the bottom, there are 'Search' and 'Clear' buttons. Red arrows point to the 'Record Number' field, the 'Street No.' field, and the 'Search' button.

# Log Records versus Permit Records

When plans are submitted (or “logged in”) for review, a log number is created for that project. Each log number may have multiple permits associated with it, depending on the scope of work of the project.

Note: Permits that are issued without logging in plans (like Quick Permits) will not have a log number.

You can search both log numbers and permit numbers in e-permits.

## Use the log number to...

- View plan review status
- Pay plan review fees
- Download plan review comments
- Find all the permits that were issued under that log number

Ex.: 2018-LOG-xxxxxxx

## Use the permit number to...

- See if a permit is issued, in progress, etc.
- Pay permit fees
- Download approved plans
- Download the issued permit
- Schedule inspections
- View inspection results

Ex.: 2018-COMMCON-xxxxxxx,  
2018-ELEC-xxxxxxx, 2018-ZONE-xxxxxxx, etc.

# Finding Permits Related to a Log Number

You will need a permit number to pay permit fees, download approved plans, download the issued permit, or schedule inspections. If you do not have the permit number(s), you can find them from the building log.

1. Search using the log number to get to the building log page.
2. Go to Record Info > Related Records.

## Denver's Permitting Center

[Home](#) **[Development Services](#)** [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

[Apply for a Permit](#) [Search Applications and Permits](#) [Schedule an Inspection](#)

Applications and Permits 2019-LOG-0001011:

Add to collection

Building Log

Record Status: Closed - Approved

Record Info ▼

Record Details

Processing Status

**Related Records**

Attachments

Inspections

Payments ▼

s shown below. Sections and subsections may be expanded or collapsed by clicking on any black triangle. Once the permit has been issued, print a copy of the permit by clicking the "Reports" link above.



# Finding Permits Related to a Log Number

- On the next page, click “View Entire Tree”
- Then, click “View” to open each permit record you need to pay, print, or download approved plans

**Applications and Permits 2017-LOG-0005529:**  
**Building Log**  
**Record Status: Closed - Approved**

[Record Info](#) [Payments](#) [Custom Component](#)

Record information is shown below. Sections and subsections may be expanded or collapsed by clicking on any black triangle. Once the permit has been issued, you may view and print a copy of the permit by clicking the "Reports" link above.

**Related Records**

[View Entire Tree »](#)

Record Number	Record Type	Application Name	Date	View
▼ 2017-RESCON-0006542	Residential Construction Permit	2085 Kearney st - interior prep demo	10/26/2017	<a href="#">View</a>
▼ 2017-LOG-0005529	<b>Building Log</b>	<b>2085 KEARNEY ST - LARGE ADDITION TO EXISTING SFR</b>	<b>11/08/2017</b>	
2017-SUDP-0004643	Sewer Use and Drainage	LARGE SFR ADDITION	11/16/2017	<a href="#">View</a>
2018-RESCON-0000868	Residential Construction Permit	2085 KEARNEY ST - LARGE ADDITION TO EXISTING SFR	02/13/2018	<a href="#">View</a>
▼ 2017-ZONE-0007909	Zoning Permit	2085 N Kearney St	11/17/2017	<a href="#">View</a>
▼ 2017-LOG-0005529	<b>Building Log</b>	<b>2085 KEARNEY ST - LARGE ADDITION TO EXISTING SFR</b>	<b>11/08/2017</b>	
2017-SUDP-0004643	Sewer Use and Drainage	LARGE SFR ADDITION	11/16/2017	<a href="#">View</a>
2018-RESCON-0000868	Residential Construction Permit	2085 KEARNEY ST - LARGE ADDITION TO EXISTING SFR	02/13/2018	<a href="#">View</a>

**NOTE:** You may need to pay fees for multiple permits separately, for example, zoning and residential construction. Permits will not be issued until permit fees are paid.

# Check Plan Review Status

Use the Development Services tab to search **by building log number (YEAR-LOG-000XXXX)**, which will take you to the building log record. Go to Record Info > Processing Status to check review progress.

## Denver's Permitting Center

[Home](#) [Development Svcs](#) [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

[Apply for a Permit](#) | [Search Applications and Permits](#) | [Schedule an Inspection](#)

**Applications and Permits 2018-LOG-0004552:** Log number  
**Building Log**  
**Record Status: Pending**

[Add to collection](#)

Record Info ▼

Payments ▼

Custom Component

Record Details

Processing Status

Related Records

Attachments

Inspections

shown below. Sections and subsections may be expanded or collapsed by clicking on  
once the permit has been issued, you may view and print a copy of the permit by clicking  
ve.

Check plan  
review status

Download plan  
review comments

# Plan Review Fees versus Permit Fees

- **Plan review fees** must be paid before a review can start. You will be given a building log number by CPD staff
  - Search by **log number** to pay plan review fees online
- **Permit fees** are paid after a review is complete (or in advance for commercial zoning permits)
  - Search by **permit number(s)** to find and pay permit fees online
    - RESCON = Residential construction permit
    - COMMCON = Commercial construction permit
    - ZONE = Zoning permit
    - SUDP = Sewer use and drainage permit

# Pay Fees

Use the Development Services tab to search by **log number** to pay review fees or by **permit number** to pay permit fees. Once on the correct record, click “Payments” > “Fees” to pay.

The screenshot shows the Denver's Permitting Center website. At the top, there is a search bar and a navigation menu with tabs: Home, Development Svcs (circled in red), Business Licenses, Contractor Licensing, and Right-of-Way. Below the navigation menu, there are links: Apply for a Permit, Search Applications and Permits, and Schedule an Inspection. The main content area displays 'Applications and Permits 2017-LOG-0004766: Building Log' with a status of 'Record Status: In Progress'. Below this, there is a table with three columns: Record Info, Payments (circled in red), and Custom Component. The Payments column has a dropdown menu with 'Fees' selected (highlighted in blue). To the left of the table, there is a sidebar with links: Record Details, Processing Status, Related Records, Attachments, and Inspections. A red arrow points from the text 'Find all permits associated with this log' to the 'Related Records' link.

Record Info	Payments	Custom Component
<a href="#">Record Details</a>	<a href="#">Fees</a>	
<a href="#">Processing Status</a>		
<a href="#">Related Records</a>		
<a href="#">Attachments</a>		
<a href="#">Inspections</a>		

Find all permits associated with this log

Download review comments (on the log) or approved plans (on the permit record)

# Pay Fees (continued)

- Check to make sure your balance is accurate, then click “Pay Fees” and follow the prompts to complete your transaction
  - Fee schedules are available at [www.denvergov.org/DSfees](http://www.denvergov.org/DSfees)
- Print your receipt using your web browser’s print function

[Home](#) [Development Services](#) [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

[Apply for a Permit](#) [Search Applications and Permits](#) [Schedule an Inspection](#)

Applications and Permits 2019-LOG-000

Add to collection

Building Log

Record Status: Ready to Pay

Record Info ▼

Payments ▼

Record information is shown below. Sections and subsections may be expanded or collapsed by clicking on any black triangle. Once the permit has been issued, you may view and print a copy of the permit by clicking the "Reports" link above.

Fees

Outstanding:

Date	Invoice Number	Amount	
<a href="#">03/04/2019</a>	5807944	\$10,439.63	<a href="#">Pay Fees</a>
Total outstanding fees: \$10,439.63			

# Download and Print Issued Permits

Once fees are paid, you can download a PDF of an issued permit using the “Permits and Licenses” link in the upper-right corner. This link only appears when you are on a permit record (not a building log) and the permit has been issued.


**Make sure to print all pages of the permit to display at the jobsite.**

Denver's Permitting Center

Logged in as: Laura Swartz Collections (1) ▾ Permits and Licenses (1) ▾ Account Management Logout

Download permit

Permits and Licenses (1):  
ACA Building Permit

2019-LOG-0001011 

Home Development Services Business Licenses Contractor Licensing Right-of-Way

Apply for a Permit Search Applications and Permits Schedule an Inspection

Applications and Permits 2019-COMMCON-0000589: You are on the permit record Add to collection

Commercial Construction Permit

Record Status: Issued Status is “issued”

Record Info ▾ Payments ▾

Record information is shown below. Sections and subsections may be expanded or collapsed by clicking on any black triangle. Once the permit has been issued, you may view and print a copy of the permit by clicking the “Reports” link above.

# Download Approved Electronic Plans

The information under “Record Info” > “Attachments” will take longer to load than the rest of the page. **You must have both the issued permit and the approved plans available on the jobsite.**

- If you have multiple permits, make sure to check each permit for the respective approved plans
- Note: Plans submitted on paper will not be available to download here. Make an appointment to pick them up in person at [www.denvergov.org/DS](http://www.denvergov.org/DS)

**Applications and Permits** 2017-RESCON-0006646: **Permit number** [Add to collection](#)  
**Residential Construction Permit**  
**Record Status: Issued**

[Record Info](#) ▾  
[Record Details](#)  
[Processing Status](#)  
[Related Records](#)  
**[Attachments](#)**  
[Inspections](#)

[Payments](#) ▾  
[Custom Component](#)

shown below. Sections and subsections may be expanded or collapsed by clicking on  
ice the permit has been issued, you may view and print a copy of the permit by clicking  
ve.

**Attachments**

Quick Permits do not require any attachments. However, if you feel an attachment is necessary to fully describe the project, please submit it here.

The maximum file size allowed is **40 MB**.

Name	Record ID	Description	Record Type	Entity Type	Type	Size
<a href="#">2017-RESCON-0006646-APPROVEDPLANS_2017-0006646-RESCON-0006646.pdf</a>	2017-RESCON-0006646	TA SUD	Residential Construction Permit	Record	Building-Plans	5.13 MB

# Applying for a Permit Online

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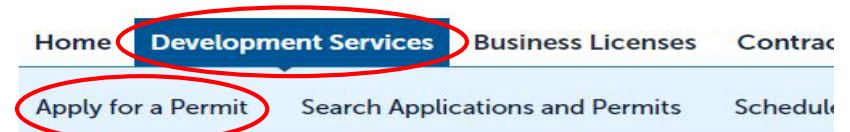
- NOTE: Homeowners cannot apply for permits online. Homeowners must show a valid ID in person that matches the ownership information at [www.denvergov.org/property](http://www.denvergov.org/property).



# Types of Permits Available Online

Go to “Development Services” > “Apply for a Permit”

- **Quick Permits:** (permits issued *without* plan review), unless the address is in a landmark or historic district. Visit [www.denvergov.org/QuickPermits](http://www.denvergov.org/QuickPermits) to review the scope of work allowed under these permits before starting an application.
- **Submit Building Plans for Review:** Upload plans and other documents for construction work that has not yet been submitted for review.
- **Add Contractor to Permit:** Add a licensed contractor and pay permit fees for issued construction permits (RESCON/COMMCON/SUDP).
- **Site Planning:** Submit concept plans, formal site development plans, erosion control documents, transportation engineering plans and studies, storm/sanitary plans, subdivision plans, and other site planning documents.
- **Fire permits and reviews:** These applications will allow you to upload plans for review by Denver Fire.



“Quick permits” have a limited scope and are only suitable for work on single-family homes, mechanical/plumbing replacements in commercial and multifamily buildings.

Select a Permit Type :

▼ Quick Permits

- ☐ Boiler and AC Permit
- ☐ Electrical Permit
- ☐ Mechanical Permit
- ☐ Plumbing Permit
- ☐ Roofing and Siding Permit

▼ Submit Building Plans for Review

- ☐ Building Log

▼ Add Contractor to Permit

- ☐ Add to General Construction Permit
- ☐ Add to SUDP Permit
- ☐ Add to Trade Permit

▼ Site Planning

- ☐ Concept Plan
- ☐ Erosion Control
- ☐ Erosion Control Amendment
- ☐ Formal Site Development Plan
- ☐ Storm and Sanitary Plan
- ☐ Subdivision Plan
- ☐ Transportation Plan

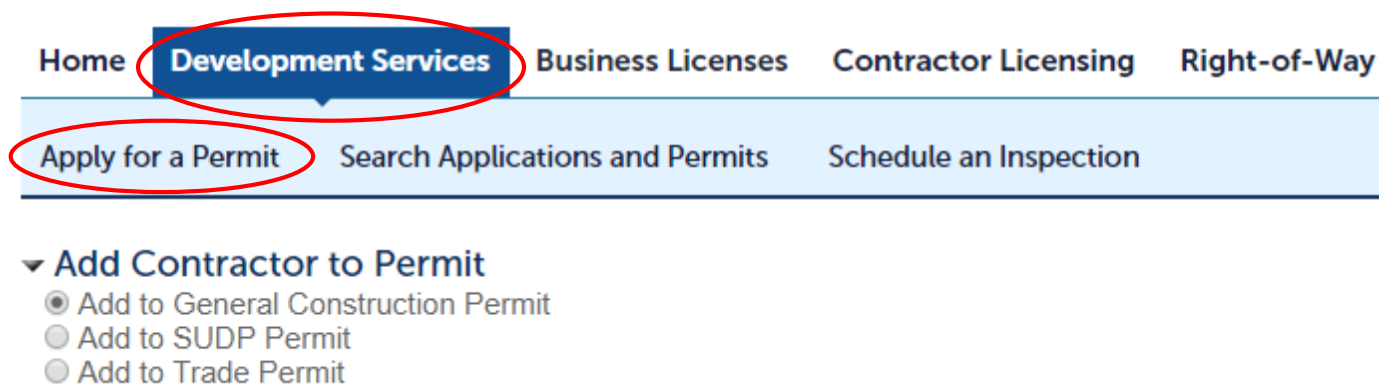
▼ Fire Permits

- ☐ Fire - Alarm and Signaling Permit
- ☐ Fire - General Permit
- ☐ Fire - Generator Installation Permit
- ☐ Fire - High Pile Combustible Storage Installation Permit
- ☐ Fire - Smoke Control Permit
- ☐ Fire - Suppression Permit
- ☐ Fire - Tank Installation Permit
- ☐ Fire Review Only - Other Jurisdiction
- ☐ Fire Review Only - Water Plans

# Add Contractor to Permit

If a general construction permit (RESCON/COMMCON) is ready to be issued for your project, choose “Add Contractor to [General Construction] Permit” to add a licensed contractor and pay permit fees for this building permit.

- Once that is complete, the building permit will be issued, and mechanical, electrical, and plumbing subcontractors can choose “Add Contractor to [Trade] Permit” to add their licenses and pay for their permits.
- This is a new feature – subcontractors on commercial and multifamily projects no longer need to call 3-1-1 or email permitting staff to add their license information to a permit.

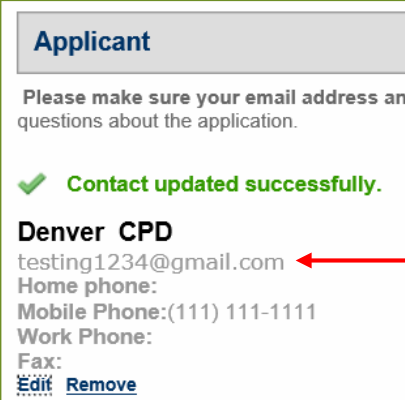


Note: This feature is the last step for projects submitted electronically that have completed plan review. For work that does not require plan review (usually residential subcontractors), apply for the appropriate quick permit instead.

# Applying for a Permit Online - Tips

- Required application fields will have a red asterisk.\*
- Click the help icon ( ? ) for longer instructions on some items.
- Always confirm that the email address associated with the “Applicant” is correct. Your permit will be emailed to this address.

Once you add an applicant, click “edit” to change the email or phone number for this application.



The screenshot shows a web form titled 'Applicant'. Below the title is a message: 'Please make sure your email address and questions about the application.' followed by a green checkmark and the text 'Contact updated successfully.' The contact information listed is: 'Denver CPD', 'testing1234@gmail.com', 'Home phone:', 'Mobile Phone:(111) 111-1111', 'Work Phone:', and 'Fax:'. At the bottom of the form are two links: 'Edit' and 'Remove'. A red arrow points from the text 'click “edit”' in the preceding block to the 'Edit' link. Another red arrow points from the text 'change the email or' to the email address 'testing1234@gmail.com'.

- There is a “save” button at the bottom of each page. Permit applications will save for 30 days.

Save and resume within 30 days

# Applying for a Permit – Paying and Printing

Once you have finished the online application, continue to the payment screen. Fees are based on your valuation of the work. You may be asked to pay additional fees if inspectors determine the valuation is incorrect.

## Printing a Permit (Permits must be posted at the job site)

Note: Fire permits require plan review and will not be ready to print until reviews are approved.

- A. You will receive an emailed copy of your permit after payment is processed, or
- B. From the Payment Receipt screen (shown on the left), click “Back to Permit Center” to return to e-permits, and print your permit from the “Permits and Licenses” drop-down at the top of your screen

Payment Receipt

Your transaction was completed successfully.

Transaction ID #: 3029351  
Issued: 16-Jun-2017 02:21 PM

Description	
Electrical Permit-ACLA	\$115.00
Payment Amount: \$115.00	

SubTotal:	\$115.00
N/A:	\$0.00
Total:	\$115.00

Payment: Visa Card - \*\*\*\*\*1111 - 03/20 USD \$115.00  
Reference Number:  
Authorization Number: TEST  
Response Code:

**Back to Permit Center**

[Back to Permit Center](#) [Print Receipt](#)

Denver's Permitting Center

[Register for an account](#) | [Permits and Licenses \(1\)](#) | [Login](#)

Permits and Licenses (1):  
[ACA Building Permit](#)

[Home](#) [Development Svcs](#) [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

[Search Applications and Permits](#) | [Schedule an Inspection](#)

To download permit

# Resubmittals



Resubmittals must match the original submission method:

- Use e-permits only to upload resubmittals for projects initially submitted via e-permits.
- If you emailed plans to [PlanReview@denvergov.org](mailto:PlanReview@denvergov.org), email resubmittals.
- If you submitted hard copies at the permit counter initially, resubmit on paper at the counter.

# Resubmittals for Applications Submitted in E-permits

To submit additional information during plan review, go back to the Development Services tab in e-permits and search for your project, either by record number or address. Once on the correct record, go to “Record Info” > “Attachments” to add new documents.

- Make sure to click “Save” after uploading new/revised documents
- Approved plans will be available to download once the review is complete

The screenshot displays the 'Development Services' tab in the e-permits system. The 'Applications and Permits' section shows a record for '2019-FIRE-0000047', a 'Fire - Alarm and Signaling Permit' with a status of 'Intake In Progress'. The left sidebar contains a menu with 'Record Info', 'Payments', 'Record Details', 'Processing Status', 'Related Records', and 'Attachments'. The 'Attachments' menu item is highlighted. The main content area shows a table of existing attachments, with a note indicating the total size is 1024 MB. An 'Add' button is located at the bottom left of the interface.

Home **Development Services** Business Licenses Contractor Licensing Right-of-Way

Apply for a Permit Search Applications and Permits Schedule an Inspection

Applications and Permits **2019-FIRE-0000047** Add to collection

Fire - Alarm and Signaling Permit

Record Status: Intake In Progress

Record Info Payments

Record Details  
Processing Status  
Related Records  
**Attachments**

Inspections Attachments Used is 1024 MB.

Name	Record ID	Description	Record Type	Entity Type	Type	Size	Latest Update	Action	Entity
S2-2018326-375 S. Jackson St. - Submittal Form - APPS.pdf	2019-FIRE- 0000047		Fire - Alarm and Signaling Permit	Record	Fire-ePermits submittal	156.41 KB	02/08/2019	Actions	Fire - Alarm and Signaling Permit - 2019-FIRE- 0000047
S2-2018326-375 S. Jackson St. - Submittal Form - APPS.pdf	2019-FIRE- 0000047		Fire - Alarm and Signaling Permit	Record	Fire-ePermits submittal	156.41 KB	02/08/2019	Actions	Fire - Alarm and Signaling Permit - 2019-FIRE- 0000047

Add

# Scheduling Inspections

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If you have already registered for an e-permits account, you can also use a mobile version of the site to schedule inspections easily on your phone/tablet.

[Access the mobile site](#)

You can also find a link to the mobile site at [www.denvergov.org/BuildingInspections](http://www.denvergov.org/BuildingInspections)

# Scheduling Inspections

To schedule an inspection, click the “Development Services” tab and then either:

A. Select the permit record from your “My Records” list (which will populate after your contractor’s license has been added to your e-permits account)

or

B. Search for the permit by typing the permit number in the “Record Number” box and click “Search”

Denver's Permitting Center

Search...

Home Development Svcs Business Licenses Contractor Licensing Right-of-Way

[Apply for a Permit](#) | [Search Applications and Permits](#) | [Schedule an Inspection](#)

---

**My Records**

Showing 1-10 of 41 | [Add to collection](#)

<input type="checkbox"/> Action	Date	Record Number	Record Type	Application Name	Address	Related Records
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002973</a>	Electrical Permit	ACA Electrical Permit	1542 N Williams ST, Denver CO 80218	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002971</a>	Electrical Permit	ACA Electrical Permit	1958 N Elm ST, 1, Denver CO 80220	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002967</a>	Electrical Permit	ACA Electrical Permit	1801 N York ST, Denver CO 80206	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002965</a>	Electrical Permit	not aca	1801 N York St, Denver CO 80206	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002963</a>	Electrical Permit	ACA Electrical Permit	211 S Knox CT, Denver CO 80219	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002964</a>	Electrical Permit	ACA Electrical Permit	1801 N York ST, 2, Denver CO 80206	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002961</a>	Electrical Permit	ACA Electrical Permit	211 N King ST, 3, Denver CO 80219	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002968</a>	Electrical Permit	ACA Electrical Permit	1542 N Williams ST, Denver CO 80218	0
<input type="checkbox"/> <a href="#">Resume Application</a>	06/16/2017	17TMP-004891	Roofing and Siding Permit		201 W Colfax AVE, CO 80202	0
<input type="checkbox"/>	06/16/2017	<a href="#">2017-ELEC-0002972</a>	Electrical Permit	ACA Electrical Permit	1542 N Williams ST, Denver CO 80218	0

< Prev 1 2 3 4 5 Next >

---

**General Search**

Search for records below. When searching for “SUDP” information, click on the help button (?) beside the “Record Type” dropdown for additional instructions.

\*Add the percent sign (%) before and/or after a search term to broaden your search.

☐ Search my records only

Record Number:  Record Type:

Application Name:

Start Date:  End Date:

Street No.:  Street Name:

Parcel No.:

Contractor Type:  Name of Business:  Contractor License #:

First Name:  Last Name:



# Scheduling Inspections (continued)

1. Once on the correct permit page, go to “Record Info” > “Inspections”

2. Click “Schedule or Request an Inspection” and follow the prompts

3. View completed inspections here

The screenshot displays the 'Denver's Permitting Center' web application. At the top, it shows the user is logged in as 'Denver CPD' with links for 'Collections (1)', 'Reports (1)', 'Account Management', and 'Logout'. A search bar is located on the right. Below the header, there are navigation tabs: 'Home', 'Development Svcs', 'Business Licenses', 'Contractor Licensing', and 'Right-of-Way'. A secondary navigation bar contains links: 'Apply for a Permit', 'Search Applications and Permits', and 'Schedule an Inspection'. The main content area is titled 'Applications and Permits 2017-ELEC-0002973: Electrical Permit' with a status of 'Record Status: Issued' and an 'Add to collection' link. A sidebar on the left under 'Record Info' contains links for 'Record Details', 'Processing Status', 'Related Records', 'Attachments', and 'Inspections'. The 'Inspections' link is highlighted. The main content area shows a message about scheduling an inspection, followed by an 'Upcoming' section with a link to 'Schedule or Request an Inspection' and a 'Completed' section stating there are no completed inspections on this record. Red arrows point from the numbered instructions to the 'Inspections' link, the 'Schedule or Request an Inspection' link, and the 'Completed' section header.

Logged in as: Denver CPD | [Collections \(1\)](#) | [Reports \(1\)](#) | [Account Management](#) | [Logout](#)

## Denver's Permitting Center

Search...

[Home](#) | [Development Svcs](#) | [Business Licenses](#) | [Contractor Licensing](#) | [Right-of-Way](#)

[Apply for a Permit](#) | [Search Applications and Permits](#) | [Schedule an Inspection](#)

**Applications and Permits 2017-ELEC-0002973:** [Add to collection](#)

**Electrical Permit**  
**Record Status: Issued**

[Record Info](#) | [Payments](#) | [Custom Component](#)

[Record Details](#)  
[Processing Status](#)  
[Related Records](#)  
[Attachments](#)  
[Inspections](#)

shown below. Sections and subsections may be expanded or collapsed by clicking on the permit has been issued, you may view and print a copy of the permit by clicking on the link below.

**Inspections**

To schedule an inspection, wait for the inspection records to load below and then click "Schedule or Request an Inspection"  
Click for inspection turn-around times and more information:  
[Building](#) (including roofing, marijuana, wastewater/SUDP, zoning/neighborhood, and CO/TCO)  
[Fire](#) (PDF)

**Upcoming**  
[Schedule or Request an Inspection](#)

You have not added any inspections.  
Click the link above to schedule or request one.

**Completed**

There are no completed inspections on this record.

# Scheduling Inspections (continued)

Add comments to the inspection request so the inspector can find your exact location, and provide a good site contact for the inspector to call if needed. Write down the floor number, suite number, number of units, and other information as specified in the help text.

**Record Status: Issued**

**Schedule/Request an Inspection**

**Confirm Your Selection**  
Please confirm the details below and click the Finish button to schedule the inspection.

**Inspection Type:** 109 - Other  
**Date and Time:** 10/12/2017 8:30 AM  
**Location:** 410 17th

[\\*Click here to add REQUIRED inspection request comments](#)

**Cancellation and Reschedule Policy:**  
Cancellations must be made before 12:00 AM.

**Finish** **Back** **Cancel**

**Schedule/Request an Inspection**

**Confirm Your Selection**  
Please confirm the details below and click the Finish button to schedule the inspection.

**Inspection Type:** 109 - Other  
**Date and Time:** 10/12/2017 8:30 AM  
**Location:** 410 17th

[\\*Click here to add REQUIRED inspection request comments](#)

**Required Comments or Instructions for your Inspector:**

Please click on the (?) help text button, for more information on how to provide REQUIRED request details.

[spell check](#)  
Please click the help (?) button for "Request Comment" format.

**Cancellation and Reschedule Policy:**  
Cancellations must be made before 12:00 AM.

**Finish** **Back** **Cancel**

**Click here**

**Help Text**

# View Inspection Results

1. Locate your record by clicking "My Records" from the home screen.
2. Click "Record Info" > "Inspections."
3. Click "View Details."

If you receive an error message when you click view details, follow the below workaround:

- Once fees are paid, you can download a PDF of an issued permit using the "Permits and Licenses" link in the top-right corner of your screen.  
This link only appears when you are on a permit record (not a building log), and the permit has been issued.
- Inspection comments will be located on the last page.

Home **Development Services** Business Licenses Contractor Licensing Right-of-Way

Apply for a Permit Search Applications and Permits

Applications and Permits 2017-COMMCON-0003598: [Add to collection](#)

Commercial Construction Permit

Record Status: Permit Finalized

**Record Info** Payments

Record Details  
Processing Status  
Related Records  
Attachments

**Inspections**

Building (including roofing, marijuana, wastewater/SUDP, zoning/neighborhood, and CO/TCO)  
Fire (PDF)

Upcoming  
Schedule or Request an Inspection  
You have not added any inspections.  
Click the link above to schedule or request one.

Completed (2)  
Approved - 1: Approved - Final Permit - 1  
Approved Zoning - TCO Inspection (3099783)  
Result by: Ian Greer on 03/01/2018 at 12:00 AM  
Approved - Final Permit 108 - Final - Commercial (3236476)  
Result by: unsigned on 06/20/2018 at 12:00 AM

[View Details](#)  
[View Details](#)

Logged in as: Amanda Weston Collections (0) **Permits and Licenses (1)** Account Management Logout

**Permits and Licenses (1):**  
ACA Building Permit

common

Home **Development Services** Business Licenses Contractor Licensing Right-of-Way

Apply for a Permit Search Applications and Permits

Applications and Permits 2019-COMMCON-0000170: [Add to collection](#)

Commercial Construction Permit

Record Status: Issued

**Record Info** Payments

Record information is shown below. Sections and subsections may be expanded or collapsed by clicking on any black triangle. Once the permit has been issued, you may view and print a copy of the permit by clicking the "Reports" link above.

# Creating Permit Collections

To add permit records to a collection, search by project address. Then, select the checkboxes next to the permit records you want to group and click “Add to Collection.”

**General Search**

Search for records below. When searching for “SUDP” information, click on the help button (?) beside the “Record Type” dropdown for additional instructions.

*\*Add the percent sign (%) before and/or after a search term to broaden your search.*

☐ Search my records only

Record Number:  Record Type:

Application Name:

Start Date:  End Date:

Street No.:  To:  Street Name:

Permit No.:

Contractor Type:  Name of Business:  Contractor License #:

First Name:  Last Name:


**100+ Record results matching your search results**

Click any of the results below to view more details.

Showing 1-10 of 104 | [Add to collection](#)

<input type="checkbox"/>	Action	Date	Record Number	Record Type	Application Name	Address	Related Record
<input checked="" type="checkbox"/>		06/08/2017	<a href="#">2017-MECH-0002688</a>	Mechanical Permit	ACA Mechanical Permit	201 W Colfax AVE, Denver CO 80202	0
<input checked="" type="checkbox"/>		06/06/2017	<a href="#">17TMP-004745</a>	Roofing and Siding Permit		201 W Colfax AVE, Denver CO 80202	0
<input type="checkbox"/>		06/02/2017	<a href="#">2017-LOG-0001289</a>	Building Log	Laura's Test Log for Performance	201 W Colfax Ave, Denver CO 80202	0
<input checked="" type="checkbox"/>		06/02/2017	<a href="#">2017-ROOFSIDE-0001937</a>	Roofing and Siding Permit	ACA Roofing Permit	201 W Colfax AVE, Denver CO 80202	0
<input checked="" type="checkbox"/>		05/31/2017	<a href="#">2017-LOG-0001283</a>	Building Log	test	201 W Colfax Ave, Denver CO 80202	0
<input type="checkbox"/>		05/31/2017	<a href="#">2017-LOG-0001284</a>	Building Log	test	201 W Colfax Ave, Denver CO 80202	0

View your collections from the dashboard on the “Home” tab.

**DENVER**  
THE MILE HIGH CITY

Logged in as: Denver CPD | [Collections \(1\)](#) | [Account Management](#) | [Logout](#)

### Denver's Permitting and Licensing Center

[Home](#) [Development Svcs](#) [Business Licenses](#) [Contractor Licensing](#) [Right-of-Way](#)

[Dashboard](#) | [My Records](#) | [My Account](#) | [Advanced Search](#)

#### Hello, Denver CPD

My Collection (1)

4  
Records

**201 W. Colfax**  
Last Updated 06/14/2017

[View Collections](#)

Work in progress

Record Name	Record ID	Module	Creation Date	Action
No records found				

[View All Records](#)

# Find Address / Parcel Number

In most cases, e-permits will be able to find your address and parcel number for you.

1. Enter the property address and click "Search."
2. Select your address and a list of "Associated Parcels" will populate
3. If there are multiple parcel numbers, select the radial button to the left of the number and "Associated Owners" information will appear below. Continue clicking through the parcel numbers until you see the correct ownership information, and then click "Select."

## TIPS:

- If your address/parcel number doesn't populate, check to make sure the property is within the City and County of Denver's boundaries by referring to the [Real Property Map](#).
  - Please note: the "Schedule Number" from the Real Property Map should be entered into the "Parcel Number" field.
- If you still can't locate the property address, click "Cancel" and continue with your application.

The screenshot displays a web interface titled "Address Search Result List". It is divided into two main sections: "Addresses" and "Associated Parcels".

**Addresses Section:**

- Header: **Addresses**
- Text: Showing 1-2 of 2
- Table with columns: [Address](#), [City](#), [State](#), [Zip](#)
- Row 1: ☐ 201 E Colfax Ave, Denver CO 80203, 201 E Colfax Ave | Denver | CO | 80203
- Row 2: ☒ 201 W Colfax Ave, Denver CO 80202, 201 W Colfax Ave | Denver | CO | 80202

**Associated Parcels Section:**

- Header: **Associated Parcels**
- Text: Showing 1-3 of 3
- Table with columns: [Parcel Number](#), [Lot](#), [Block](#), [Subdivision](#)
- Row 1: ☐ 0121100062000
- Row 2: ☒ 0227611029000
- Row 3: ☐ 0234624005000

At the bottom of the interface are two buttons: **Select** and [Cancel](#).

# Reset Username, Email, Password, and Security Question

## Forgot your password?


1. Click "I've forgotten my password" on the login screen.
2. Enter your email address and the security question you answered when you first registered for your account will be displayed.
3. Enter your security answer.
4. Click "Send New Password" and a new password will be sent to your email.

## To reset your username, email, password, and security question/answer,

1. Log in to your account
2. Click "Account Management" at the top right side of your screen.
3. Click "Edit" Login Information.
4. Update login information and click "Save."

# Getting Additional Help

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- Use the system's help text, by clicking these icons in e-permits: 
- FAQs available 24/7 at [www.denvergov.org/epermits](http://www.denvergov.org/epermits)
- Call Denver 311
  - Within Denver, dial 3-1-1
  - Outside of Denver, dial 720-913-1311

311 business hours:  
7 a.m. – 8 p.m. (Mon.-Fri.)  
8 a.m. – 5 p.m. (Sat./Sun.)